

Committee/Council/Senate Report



Committee - Budget

- Purpose Statement:** • Make recommendations to District Governance Senate on policies, planning and other matters related to fiscal resources
- Review and revise budget assumptions that guide budget development
 - Monitor the District's fiscal solvency
 - Review the draft budget in its developmental stages
 - Oversee, evaluate and assess the budget development process including making recommendations for Above-Base Funds and the District's Faculty Obligation Number
 - Provide budget analysis to the District Governance Senate
 - Develop and maintain a process for ensuring that resource allocations are linked to district planning
 - Review and discuss implementation of policies related to fiscal resources
 - Serve as a forum for dialogue on ongoing fiscal activities, such as monthly and quarterly reports
 - Review and share information on the state budget
 - Conduct annual assessment of its own processes
- Membership:** Christine Statton, Co-Chair - Administrator
 Michael Skaff, Co-Chair - Faculty
 Mary Schaefer- Confidential
 Glen Profeta - Administration
 David Loverin - Administration
 Zach Patterson - Administration
 James McDonnell - Faculty
 John Sorber - Faculty
 Linda Yamakawa - Faculty
 TBD - Adjunct Faculty
 Treasa Bonnar - Classified
 Nick Terry - Classified
 Antonio Gutierrez - Student
 Denice Junio - Student
 Linda McCauley or Designee - Ex-Oficio

Initiatives	Evaluations	Results	Actions
General Expectations - Agendas Posted	Directly related to Outcome	Report Type: End-of-Year	
Minutes Recorded		Result: Carried Forward	
Quorum Attained		Agendas have been posted for all meetings in 2018-19.	
		Quorums have been attained at all meetings. Minutes have	

Initiatives

Evaluations

Results

Actions

Attendance at Meetings Recorded in Minutes

Minutes

Initiative Status: Active

Academic Year: 2013 - 2014, 2014 - 2015, 2015 - 2016, 2016 - 2017, 2017 - 2018, 2018 - 2019

Start Date: 09/02/2013

Directly related to Outcome

been approved and posted for each meeting and the attendance at the meetings has been recorded in the minutes. (04/17/2019)

Report Type: End-of-Year

Result: Carried Forward

Agendas have been posted for all meetings in 2107-18. Quorums have been attained at all meetings. Minutes have been approved and posted for each meeting and the attendance at the meetings has been recorded in the minutes. (05/02/2018)

Report Type: End-of-Year

Result: Carried Forward

Agendas have been posted for all meetings in 2016-17. Quorums have been attained at all meetings. Minutes have been approved and posted for each meeting. The attendance at the meetings has been recorded in the minutes. (03/21/2017)

Report Type: End-of-Year

Result: Carried Forward

Agendas have been posted for all meetings in 2015-16. Quorums have been attained at all meetings. Minutes have been approved and posted for each meeting. The attendance at the meetings has been recorded in the minutes. (04/06/2016)

Report Type: End-of-Year

Result: Carried Forward

Agendas have been posted for all meetings in 2014-15. Quorums have been attained at all meetings. Minutes have been approved and posted for each meeting. The attendance at the meetings has been recorded in the minutes. (04/15/2015)

Annual Above-Base Training (18-19) - Directly related to Outcome

Reach more staff with annual fall above-base training; expand above-base training for Budget Committee members.

Initiative Status: Active

Academic Year: 2018 - 2019

Start Date: 09/13/2018

Report Type: End-of-Year

Result: Carried Forward

Above-base resource request training for all faculty and staff was held September 4, 2018. A video link of the training and PowerPoint used was shared via COSeNEWS on September 7, 2018. Budget Committee reviewed the PowerPoint and had discussion at the September 27, 2018 meeting. (04/17/2019)

Initiatives **Evaluations** **Results** **Actions**

Monitor New Student Centered Funding Formula as it Affects COS (18-19) - Budget Committee will understand, monitor, and advocate for effective use of resource allocations and the promotion of greater equity and success for students using those state allocations.

Initiative Status: Active
Academic Year: 2018 - 2019
Start Date: 09/13/2018

Directly related to Outcome

Report Type: End-of-Year
Result: Carried Forward

Budget Committee reviewed a spreadsheet detailing the calculations for the new Student Centered Funding Formula at the October 11, 2018 meeting. Budget Committee continued to monitor the new formula and its effects on COS at each meeting during spring 2019 budget development. This included the recalculations to the SCFF that will cause a shortfall in funding from the state for the 2018-19 budget year. (04/17/2019)

Use of One-Time Funds (18-19) - Budget Committee will participate in one-time resource allocation process in 2108-19 according to the Resource Allocation Manual.

Initiative Status: Active
Academic Year: 2018 - 2019
Start Date: 09/13/2018

Directly related to Outcome

Report Type: End-of-Year
Result: Carried Forward

Budget Committee reviewed a proposed list of one-time fund expenditures. at the September 13, 2018 meetings. Changes were recommended and the committee voted to approve the revised list of one-time expenditures. At the September 27, 2018 meeting the committee was informed that DGS and Senior Management made no changes to the proposed list and the list was forwarded for Board review and was approved. Budget Committee ranked and approved a second round of one-time fund expenditures at the March 28, 2018 and forwarded the approved list to the President and DGS. Due to the shortfall of funding from the state those may not be funded in 2018-19. (04/17/2019)